

## **TBUS 469 Undergraduate Research Proposal Form**

### **General Course Objective**

TBUS 469 is available to provide the student and faculty facilitator/adviser the opportunity to explore a specific business topic, idea, project, or research interest. It will foster development of competencies in one or more of the following areas: teamwork, communication, strategic thinking, flexibility, problem solving, and personal development. Course credit is variable (1 to 5 credits). This course is standard grading (i.e. 4.0, 3.5, 3.0, etc.).

### **Eligibility Requirements**

Before you may apply for undergraduate research (TBUS 469), you must:

- (1) Be a business major with no admission deficiencies
- (2) Have completed the following business core courses: TBUS 300, 310, 320
- (3) Complete the information requested in items A-D on the next page and return to the Milgard School of Business advising office for approval no later than the first day of the term.

### **Time Requirements**

The time commitment for TBUS 469 varies. The following guidelines are based on University requirements for credit:

<b>Credit Hours</b>	<b>Hours per week</b>	<b>Total hours per quarter</b>
1	3 hours per week	30 hours
2	6 hours per week	60 hours
3	9 hours per week	90 hours
4	12 hours per week	120 hours
5	15 hours per week	150 hours

The center column lists the hours per week a student is expected to work on an undergraduate research project. This time includes meeting with the professor, reading, research, studying and writing. The total hours a student should expect to spend on an undergraduate research project is listed in the column on the right.

### **Additional Information**

A copy of the final project must be submitted to the Milgard School of Business office. Permanent files are required for all TBUS 469 courses.

**TBUS 469 Undergraduate Research  
Application Form**

**A. Student Information**

Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Research Quarter: ☐ Autumn ☐ Winter ☐ Spring ☐ Summer

Research Year: \_\_\_\_\_

Requested Number of Credits for this Quarter:

☐ 1 Credit ☐ 2 Credits ☐ 3 Credits ☐ 4 Credits ☐ 5 Credits

Core Course completed (TBUS 300, TBUS 310, TBUS 320) ☐ Yes ☐ No

Primary Faculty Contact: \_\_\_\_\_

**B. Supporting Documentation (Required)**

1. Detailed description of the primary objective of your study
2. Tasks that are to be completed
3. Time frame for the entire project
4. Detailed schedule for each task

**C. Evaluation Criteria (Required)**

Attach documentation for how each task and final project will be evaluated and the criteria for successful completion.

**Approval Signatures (Required)**

\_\_\_\_\_  
Faculty Date

I understand the time commitment and my responsibilities for TBUS 469.

\_\_\_\_\_  
Student Date

**For office use:**

Add code issued ☐ Yes ☐ No